

**ELECTED POSITION: BOARD DIRECTOR**

**DESCRIPTION:** WLA Board Directors are elected by a majority of ballots cast by WLA membership, as declared by the Election Committee. Two board directors are elected each year and the period of office is for two years. Election shall be declared by March 30.

<b>RESPONSIBILITIES:</b>	<b>OFFICERS, INTEREST GROUPS &amp; OTHERS INVOLVED</b>	<b>ACTION REQUIRED:</b>	<b>TIMELINES:</b>
<p>Attend regular meetings of the WLA Board of Directors</p> <p>Prepare in advance for decision-making and policy formation at board meetings</p> <p>Responsibly review and act upon committee recommendations brought to the board for action</p> <p>Evaluate Performance of Board and Executive Management</p>	WLA Board	<p>Attend all WLA Board meetings and planning retreats, WLA annual conference</p> <p>Take responsibility for self-education on the major issues before the board.</p> <p>Participate in the annual board director self-review process and executive management performance evaluation</p>	<p>April/Annual Conference</p> <p>June Planning Retreat</p> <p>September and December (may be in-person or online meetings)</p> <p>Annually</p>
<p>Provide leadership to board committees</p>	WLA Committees	<p>Directors may be assigned as Board Liaisons to a committee, and all Directors are expected to serve as an active, on-going member of at least one committee. This requires attending all meetings of the committee plus individual committee task completion.</p> <p>Board Liaisons submit reports to the WLA Board</p>	<p>As scheduled. Most committees operate through online Elluminate Meetings</p>
<p>Participate in Strategic Planning Process</p>	WLA Board	<p>Participate in the annual board development and planning retreat and regularly review status of strategic plan</p>	<p>Retreat is generally held in June of each year</p>